

Governance Board Meeting Minutes

February 28, 2012

Location: Ripon Middle School

Attendees: Sandy Wisneski
Jack Christ
Adam Mielke
Candie Baker
Steven DeMay (Valley New School)
Tom Hoh
Tim Scottberg

Absent: Jean Rigden

I. Call to order

Adam called the meeting to order at 4:35 pm

II. Review & Approval of minutes from February 14, 2012 (submitted in advance)

Minutes were approved as submitted

III. Community Input

No community input to report

IV. Administrator's Report – Tom Hoh

Dr. Zimman has approved the hiring of four teachers for Catalyst, given that there are four sections worth of students. We are close to a full four sections (2 in 6th, and 1 in both 7th and 8th)

Tom talked us through the proposed master schedule for the 2012-2013 school year including both Ripon Middle School and Catalyst Middle School. This included discussion on hiring and staffing Catalyst.

World Languages was discussed and how it may look at Catalyst. Rosetta Stone was discussed as well as the possibility of looking at hiring a person with a World Languages certificate.

V. Committee Reports

Open house went well last night, and the last two meetings also went well. Current numbers include 51 sixth graders, 24 seventh graders, and 10 eighth graders.

Kevin de Craemer, CESA grant writer suggested a 3% donation to the charter school network. More research will follow on this issue.

The planning committee went to training through Hi Tech High and has a second training through the same group in the near future. There is also an upcoming training through the Buck Institute in April.

VI. Old Business & Discussion Items

a. Search for new parent Board Member

The board discussed possible parents to ask to be on the governance board. Three members were given tasks of asking specific individuals.

b. Application process (for staff)

i. Application Form

A form was developed for teachers to fill out for transfers to Catalyst Middle School. Teachers will be given the form on Thursday and have a due date of Monday, March 5th to complete the form. Interviews will be scheduled for Tuesday, March 6th. The board will meet again on Tuesday, March 6th at 5 pm after the interviews and post a closed session.

ii. Interview Committee

Two-three Governance Board members will be present in the interviews on Tuesday with Tom.

iii. Assessing Fit?

Questions were developed in the application form to hopefully gain understanding of the applicants and their strengths as related to Catalyst Middle School.

c. Review of Closed Session language in Bylaws

d. Review of Bylaws Articles IV and V

The board reviewed and made changes to the draft version of the bylaws, articles IV and V.

i. Closed Session language has been added in Article V, Section 5

VII. New Business – no new business to report

VIII. Evaluation of Meeting – meeting went well

IX. Adjourn – Meeting Adjourned 6:34 pm

Next Meeting: March 6, 2012 5:00 pm