

Governance Board Meeting Minutes

June 4, 2012

Location: Ripon Middle School

Attendees: Sandy Wisneski
Jack Christ
Adam Mielke
Tom Hoh
Tim Scottberg
Candie Baker

Absent: Jean Rigden

I. Call to order

Adam called the meeting to order at 4:40 pm

a. Affirmation of open session

II. Review and approval of minutes of April 10, 2012 (submitting in advance)

Minutes were approved as submitted.

III. Community Input

None to report

IV. Administrator's report

Tom reported that at the last school board meeting another charter school, Quest, requested the board examine the general philosophy it takes on keeping the charter school's number of students at or below the traditional school's number of students.

Sandy reported the Catalyst staff will be presenting at a technology conference. She also discussed multiple training events for the staff happening during this summer. (See Upcoming 2012-2013 activities.)

V. Committee reports

a. Review of 2012-2013 budget, as outlined in Implementation Grant

Copies of the Implementation Grant pages containing the budget summary and plan for use of discretionary funds were shared with the group. Copies submitted with minutes.

b. Review of 2011-2012 activities

During the past year, Catalyst Staff and Board Members have participated in multiple trainings and site visits. One training the staff completed was from the Buck Institute for Education on Project Based Learning. A rubric to evaluate Project Based Learning designs was presented to the board. Copy included in official minutes.

c. Upcoming 2012-2013 activities

Summer Training

Achieve 3000

Virtual Flipped Classroom Conference

Promethean Board Training

Connecting with Lumen for MAPS training
Connecting with Specialist teaching staff during summer
Traveling to ISTE in San Diego
Week long Tech Academy through RASD

2012-2013 Important Catalyst Dates

Ribbon Cutting: Monday August 20, 2012
Open House: Monday August 27, 2012 from 4:30-6pm
Parent/Teacher Conferences: October 4, 2012 from 3:30-7:30pm
Parent/Teacher Conferences: October 5, 2012 from 8-9:30am
AWSA Conference: October 17, 2012 Catalyst staff presenting “The Flipped Classroom”
Showcase Night: November 8, 2012 from 5-8pm
Showcase Night: February 7, 2012 form 5-8pm
Parent/Teacher Conferences: February 15, 2012 8-9:30am
Showcase Night: May 16, 2012 from 5-8pm

VI. Old Business and Discussion Items

- a. Potential committee members
The board discussed possible avenues to recruit community members and parents for committees.
- b. Potential new Board members
The board discussed a few unsuccessful attempts to recruit another board member. We will continue to reach out to other community members.
- c. Nominations for officer roles.

VII. Action Items

- a. Board vote unanimously for opening official roles:
 - i. President: Adam Mielke
 - ii. Vice President: Jack Christ
 - iii. Secretary: Candie Baker
 - iv. Treasurer: Jean Rigden

VIII. New Business

Tom discussed his upcoming training on Teacher Effectiveness Model and its use for teacher evaluation. He will report to the board after the training.

Next Meeting Tuesday, July 10 at 4:30 pm at the Ripon Middle School

IX. Evaluation of Meeting

It was a great meeting. We agreed that the group is being effective, and all are taking ownership in the meeting and group.

X. Adjourn

Meeting adjourned at 5:58pm