

Governance Board Meeting Minutes

August 14, 2012

Location: Ripon Middle School

Attendees: Sandy Wisneski
Jack Christ
Tom Hoh
Candie Baker
Jean Rigden
Amy Pollesch
Eric Pollesch

Absent: Adam Mielke
Tim Scottberg

I. Call to order

Jack called the meeting to order at 4:35 pm

a. Affirmation of open session

II. Review and approval of minutes of July 10, 2012 (submitting in advance)

Minutes were approved as submitted.

III. Community Input

None to report

IV. Administrator's report

Tom reports we have had some students leave Catalyst Middle School and those families have been given exit surveys to gain insight on why they chose to switch. Currently Catalyst Middle School has 54 sixth grade students, 27 seventh grade students, and 18 eighth grade students. Two new eighth grade students are considering Catalyst as well.

V. Committee reports

Planning Committee- Construction and painting is done. Signs are done and up.
Sandy took the committee on a tour of the school.

VI. Old Business and Discussion Items

a. New Board members- Amy is our newest board member and Candie will send her copies of our bylaws and any other relevant information. The possibility of changing our bylaws to allow for surrogate person to fill in at a meeting was discussed. The board will pursue some verbiage to possibly add this to our bylaws in the future.

b. Committee formation

In our bylaws we have three committees outlined. They are Planning and Policy Committee, Community Relations, and Sustainability and Resource Development.

Board Members on Committees:

Planning: Sandy, Tim
Community Relations: Candie, Amy, Jean
Sustainability: Adam, Jack

- c. Committee members
The board discussed possible committees for board members to be on and how to engage parents to sign up for committees. This included sign up sheets at the open house and creating a parent inventory sheet to seek out parents for helping and find out parents' expertise. Adam will be asked to attend the open house on Monday, August 27 from 4:30-6 to answer questions and help recruit parents for committees.
- d. Role of the Board in teacher evaluations
Catalyst teachers will be evaluated 3 times per year for the first 3 years of teaching and then once every 3 years. This is the same evaluation cycle as the RASD. The board decided to have Tom give a summative report on all Catalyst teachers and their evaluations at the May governance board meeting.

VII. Action Items

VIII. New Business

Jack talked about a group from China he was involved with. The group from China would like Ripon College to be a flagstaff partner in the exchange program, and their three main focuses are: natural resources, leadership and collaboration. The long range plan is to have student exchanges between the United States and China. It may be a good program for the Ripon Area School District to explore, and possibly for Catalyst Middle School to become involved with.

Next meeting is Tuesday, September 11, 2012 at 4:30 pm

IX. Evaluation of Meeting

The meeting went well including the discussion a tour of the space, new member attending and committee designations of board members.

X. Adjourn

The meeting was adjourned at 5:50 pm