



Catalyst Middle School is devoted to building a community of independent learners through thinking, creating, and collaborating for the future.

Governance Board Agenda

Tuesday, April 18, 2017

Location: Catalyst Middle School Conference Room

- I. 5:00 pm Call to order. *5:02. Members present: Renee, Shelly, Sandy, Candy, Inga, Dave Olson.*
 - a. Affirmation of open session in accordance with WI Statute 19.84
- II. 5:05 pm Approval of minutes from previous meeting (March 14, 2017). *Shelly 1st, Sandy 2nd, approved.*
- III. 5:10 pm Community input. *None*
- IV. 5:15 pm Administrator's report. *Rick absent. 45 6th grade students for next year.*
- V. 5:25 pm Committee reports
 - a. Policy and Planning: *Sandy: We do not have very many basket donations. Sent out two messages through I.C. Now we will send out a paper copy. Forward testing starts next week. Field trip to PAC next week Wednesday. Kyle Sackett is interested in an end-of-the-year cookout with students and families. Committee's response is that this would be fun, but we might not have great turnout because of baseball. This cookout might be more successful in August (welcoming everyone to the new school year).*
 - b. Community Relations: *None*
 - c. Sustainability:
 - Board Member to Lead Sustainability Committee *None*
- VI. 5:35 pm Old business & discussion items
 - a. Project Showcase Night - Continue to plan for May's project showcase night. *May 4th from 5:00 - 7:00. Send out paper copy of letter requesting basket donations. 8th grade students will be at Mugs. We need pictures of the baskets at Mugs for people to buy tickets. We also*



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need someone at Mugs to run the voting table. Nicole will be asked to do this.

- b. Discuss Current ByLaws and Contract Renewal from March's RASD school board meeting. *We will take from now until May to look over the bylaws (comparing the old bylaws to the new contract). We will discuss these at our next meeting. Contract was approved.*
- c. New Year's Enrollment and class sizes. *44- 6th graders, 53 - 7th graders, 42 - 8th graders. Discussion of how 8th grade students are introduced to Lumen.*

VII. 5:45 pm

Action items

VIII. 5:50 pm

New business

- a. Finding Board Members - Amy P.'s position and any others. *Shelly will send to Sandy the application that Journey uses ("introduce yourself"), ballot and cover letter. These will be sent out to families of current 5th graders, 6th graders, and 7th graders. We will send out applications this week, due by the end of next week, and then share the write-us with parents by May 1st.*
- b. Parent Survey. *Shelly will send Journey's survey to Sandy. We will adjust it as needed, and send it out to Catalyst families (using Google Form).*
- c. PBL Training - August. *August 1st, 2nd, and 3rd. Some teachers were assigned to attend (identified as "priority" teachers by principals). The remaining spots were given to teachers who signed up. Is the board invited to something at the college on August 2nd (to observe part of the training)?*
- d. 21st Century Skills included on report cards. *Shelly will talk to Rick and send Rick the Journey sample. Then Rick needs to put in a request to Chrissy.*

Catalyst teachers need to send out school supply kit forms in May (the kits arrive in July). Journey and Catalyst are the only schools doing it. Shelly will get the forms and cover letters ready for each grade.



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- IX. 6:00 pm Evaluation of meeting.
- X. 6:05 pm Adjourn. [6:09](#)