



Journey Charter School Governance Council Meeting  
Monday, November 11, 2014  
5:00 PM  
BPES and Journey Media Center

Regular Meeting

Members Present-Shelly Kastenschmidt, Carrie Naparalla, Bethany Nodolf, Myra Mises-Krhin, Steve Nankervis, Sarah Rieder, Bill Schultz

Absent: Chrissy Damm, Amy Pollesch

Meeting was called to order at 5:02 PM

Approval of October meeting minutes

Shelly Kastenschmidt made the motion to accept the October meeting minutes. Steve Nankervis second. Motion approved.

**Community Input**

**a. Affirmation of open session**

**b. Tom Moniz--IRS**

Tom spoke with the Council about approval of 501(c)(3) status

1. Register as a State Charitable Entity-Tom will take care of this after securing signatures needed
2. Application for Sales and Use Tax Exemption (Form S211)
3. Corporate Record Book-Tom reminded us to keep this book updated.
4. Federal Tax Filing Requirements (Form 990N)

Tom will speak with J.J. about who (district or JCS) will be filing tax returns

Wayne will work on the letter to hand out to donors.

Corporation Binder will be kept in the office vault

A Donation binder will be started

Carrie will print off all meeting minutes to be placed in the binder

## **Committee Report**

### **a. Sustainability & Resource Development**

Father/Daughter Dance-Saturday, February 7<sup>th</sup> 6:00-8:00PM

Pick-n-Save partnership-florist and photographer; bag stuff to advertise  
Roadhouse-% of sales for those attending the dance; pizza box flyer to advertise  
Gallaghers-% of sales for those attending the dance; will do a specific menu for the evening  
J's BBQ-gave verbal yes but Steve is meeting with them tomorrow

DJ-Bob Zache

Save the date cards will go out by December 5<sup>th</sup>  
Magnets for BPES and JCS, Flyer for MPES and QES

Ticket presale order forms in January

Cost-possibly a set price of \$10.00/family

Steve will fill out a request for facility usage

Shelly will be asking Amy Arneveit to create posters/flyers/magnets; Myra suggested Britnie Brock if Amy is not interested.

### **b. Policy & Planning-no report**

### **c. Community Relations**

Uganda-MPES and Quest will be participating

25cents per child at each school would get each student at the sister school a slate  
Pen Pal-there are over 300 students in this school

Steve will be creating a video to explain the situation  
Carrie will check with Chrissy about the letter sent a few years ago for supplies collection (no more than \$1.00 per student)

Possible collection at Father/Daughter Dance and Gallery Walk

### **d. Academic Excellence**

Training-All staff, except Sheena, will be attending the November 13<sup>th</sup> Advanced PBL Training at Quest free of charge! ☺

The plan is for Sheena and Liz to attend the Initial PBL Training offered through ISN in January.

## **Treasurer's Report**

Wayne will create a gift acknowledgement letter.

Carrie and Wayne will discuss big ticket items and create a draft "budget"

Amazon orders through Smile program-Bill will look into this

## **Old Business & Discussion Items**

a. Fencing by flower beds-Carrie will readdress with staff about Jesse and Pam leading this experience

b. WISN training—Governance Council

**a. November 17th—Madison (Steve Nankervis and Sarah Reider will attend; Carrie will register both through ISN)**

~~b. January 8<sup>th</sup>-Hartland~~

c. Clothing order for parents and Journey Governance Council members  
Bethany will contact Dean Rondorf about an order

d. Ideas to promote Journey to incoming children

video-?

Dickens window? Handing out popcorn or cookies

## **Administrator and Teacher's Report**

a. Learn Pads-Carrie is looking to bring in a teacher from Iowa to support staff. Andrew has used the LearnPad on a daily basis with first grade students and fifth grade students.

b. Exercise equipment update-Amazon order was placed and materials have started to come in (yoga mats, etc.) This order was small ticket items like hula hoops, yoga mats, jumpers, wedges. Pedometers have arrived and Carrie has asked Dale to disperse to students during phy. ed. classes. At this time, Carrie has not heard back from Dale.

c. Shed update-Carrie will talk with Brian about where and what size (15X15 with concrete slab); Shelly will talk with Adam Yeomans about a quote.

d. Open meeting law-Myra shared a brief summary about Open Meeting Law. Myra shared the definition of a Walking Quorum and additional information about Governance Council meetings moving forward.

**New Business**

a. New Governance Council picture-let's try again next month!

b. DPI Mandatory meeting—Madison December 5th

Shelly Kastenschmidt and Carrie Naparalla will attend. Myra is willing to attend as well.

c. Randy invited Shelly Kastenschmidt to talk at the Quest Governance Council meeting on Wednesday, November 12, 2014.

Next Meeting-December 8<sup>th</sup> at 5:00pm in the BPES and Journey Media Center

Meeting adjourned at 7:12pm

Respectfully submitted by Carrie Naparalla, secretary