



Ripon Area School District Proof of Residency Form

Students new to the Ripon Area School District (RASD) are required to provide proof of residency. Students will not be officially enrolled until the documentation is provided and residency is confirmed.

The district requires original documents to be presented. Legal parent/guardian(s) are required to present ONE of the following to support that the family lives at the address submitted on the student(s) enrollment forms:

1. Current wage statement or W2 end-of-year earnings statement in the name of the parent/guardian at the address on the student(s) enrollment forms.
2. Current utility bill in the name of the parent/guardian at the address on the student(s) enrollment forms. Acceptable utility bills include a bill for water, gas, electric, cable/satellite, or landline phone. Cell phone bills are not acceptable.
3. Current property tax bill or lease agreement in the name of the parent/guardian at the address on the student(s) enrollment forms. Expired leases are not acceptable. Month-to-month leases must be dated and valid on the date of enrollment request. Rent receipts ARE NOT an allowed residency document.
4. Government correspondence (such as Supplemental Security Income, Wisconsin Works "W2" Cash Benefits, Temporary Assistance for Needy Families "TANF," Food Share "Food Stamps," or Housing Assistance letter with the address listed and the name of the parent/guardian.

I certify, under penalty of perjury, that the documentation presented is true and correct to the best of my knowledge and the Ripon Area School District may rely on this information to determine the residency of the student(s).

Legal Parent/Guardian Signature: _____ Date: _____

Student Name(s): _____

WI State Statue 121.77 requires that students attend school in their district of residence and school districts charge tuition to non-resident students. The RASD investigates and verifies residency, should false residency information be given and student(s) enroll, the district is entitled to charge tuition when appropriate and will file a claim to recover the tuition under s.121.81 which the parent/guardian is required to pay.

For Office Use Only: (ALL documents must include legal parent/guardian name and address.)	
Check which original document(s) were presented and reviewed as proof of residency:	
<input type="checkbox"/> Current Wage Statement	<input type="checkbox"/> W2 end-of-year Earnings Statement
<input type="checkbox"/> Current Property Tax Bill	<input type="checkbox"/> Current Lease Agreement
Current Utility Bill: <input type="checkbox"/> Electric <input type="checkbox"/> Water <input type="checkbox"/> Gas <input type="checkbox"/> Cable/Satellite <input type="checkbox"/> Landline Phone	
Government Correspondence: <input type="checkbox"/> SSI <input type="checkbox"/> TANF <input type="checkbox"/> W2 Cash Benefits <input type="checkbox"/> FoodShare Letter <input type="checkbox"/> Housing Assistance Letter	
Address Listed on Documentation:	

I have reviewed and verified the documents that have been presented as proof of residency.

Business Services Specialist Signature

Date