

# Frequently Asked Transportation Questions

Many parents have questions about the bus transportation service available for students living in the Ripon Area School District. This is meant to address the most common questions.

## What transportation options are available for my child attending four-year old preschool?

- Any home within the Ripon Area School District that is beyond the city limits.
- Any homes in the city limits but are subjected to an “unusual hazard” area (as determined by the school board) while walking to school.
- Students with exceptional educational needs if the Individual Education Plan (IEP) requires that transportation to be provided.
- A licensed daycare that the student is attending.
- Any of the shuttle site locations.

\*\* A child attending the Barlow Park location has limited busing available. The morning session only has transportation available on the way to school. The afternoon session only has transportation available on the way home from school.\*\*

## What transportation options are available for my child attending Barlow Park/Journey or Murray Park/Quest?

- Any home within the Ripon Area School District that is beyond the city limits.
- Any homes in the city limits but are subjected to an “unusual hazard” area (as determined by the school board) while walking to school.
- Students with exceptional educational needs if the Individual Education Plan (IEP) requires that transportation to be provided.
- A licensed daycare that the student is attending that is already on an existing route.
- Any of the shuttle site locations.

## What transportation options are available for my child attending Ripon Middle/Catalyst or Ripon High School/Lumen?

- Any home within the Ripon Area School District that is beyond the city limits.
- Any homes in the city limits but are subjected to an “unusual hazard” area (as determined by the school board) while walking to school.
- Students with exceptional educational needs if the Individual Education Plan (IEP) requires that transportation to be provided.
- Ceresco Park is the only shuttle site available for morning pick up.
- Barlow Park and Murray Park are the only available shuttle sites for after school drop-off.

## What are the shuttle site locations?

- All school shuttle bus boarding locations will be supervised by a school district employee. These include:
  - Ceresco Park (4K-12)
  - Barlow Park Elementary/Journey Charter School (4K-12)
  - Corner of Hall Street and Spaulding Avenue (4K-5)
  - Murray Park Elementary/Quest Charter School (4K-12)

### **When do I need to complete the transportation request form?**

All transportation requests need to be completed each year as contact and route information changes. If transportation changes are needed in the middle of the year, a new form needs to be completed as well.

### **How will families be notified about the transportation information requested?**

- Students will each be assigned to a bus.
- Letters will be mailed out to families prior to the start of the school year notifying families of bus assignments. If you do not receive a bus letter please contact the district office.
- If a change is made, families will be notified via email or a phone call with the updated information.

### **What are the parent responsibilities?**

- Parents have the responsibility to have students at the designated pick-up site (usually the end of your driveway) before the bus arrives. Buses are not required to wait for students who are still in the house when the bus arrives. During very inclement weather, students are not expected to wait outside for the bus. On these days, the bus will stop and wait a short time for the students to board the bus.
- Be home to meet your child when he/she returns from school. It is a good idea to have a spare house key available for your children in the event that unforeseen circumstances prevent you from being home when the children return from school. It is also a good idea to discuss with your children what you want them to do if they return home from school and do not find a parent home.
- Teach your child that bus transportation is a privilege, which may be denied due to misbehavior.
- Assume financial responsibility for any acts of vandalism committed by your child.

### **Who do I contact?**

- If you would like to request new transportation or changes to current route please contact Britnie Meyer at meyerb@ripon.k12.wi.us or (920) 748-4600.
- If your child will not be riding the bus please contact Lamers Bus Company at (920) 745-2245 extension 12912.
- If you have any other transportation questions or concerns please contact the Business Manager at (920) 748-4610.

## TRANSPORTATION REQUEST FORM 2018-2019 SCHOOL YEAR

New student     
  Change     
  Effective Date: \_\_\_\_\_

STUDENT INFORMATION			
Student Name	Grade	School	Student ID
Parent/Guardians Name(s)		Mother's Cell	
		Father's Cell	
Home Address		Mother's Work	
		Father's Work	
Daycare Address (if applicable)		Daycare Phone	

BEFORE SCHOOL PICK UP	
<input type="checkbox"/> Requested from my residence	Notes:      <div style="background-color: black; color: white; padding: 2px; font-weight: bold;">For office use only:</div> Route Number:                      Pick up Time:  Transfer Number:                      Transfer Site:
<input type="checkbox"/> Requested from my childcare provider	
<input type="checkbox"/> Barlow Park Elementary/Journey	
<input type="checkbox"/> Murray Park Elementary/Quest	
<input type="checkbox"/> Ceresco Park	
<input type="checkbox"/> Hall/Spaulding	
<input type="checkbox"/> No busing needed	

AFTER SCHOOL DROP OFF	
<input type="checkbox"/> Requested to my residence	Notes:      <div style="background-color: black; color: white; padding: 2px; font-weight: bold;">For office use only:</div> Route Number:                      Drop off Time:  Transfer Number:                      Transfer Site:
<input type="checkbox"/> Requested to my childcare provider	
<input type="checkbox"/> Barlow Park Elementary/Journey	
<input type="checkbox"/> Murray Park Elementary/Quest	
<input type="checkbox"/> Ceresco Park	
<input type="checkbox"/> Hall/Spaulding	
<input type="checkbox"/> No busing needed	

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Parent Signature

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Date