

## Governance Board Meeting Minutes

September 11, 2012

Location: Ripon Middle School

New Catalyst Conference Room

Attendees: Sandy Wisneski  
Jack Christ  
Tom Hoh  
Candie Baker  
Jean Rigden  
Amy Pollesch  
Adam Mielke  
Tim Scottberg

### I. Call to order

Adam called the meeting to order at 4:35 pm

#### a. Affirmation of open session

### II. Review and approval of minutes of August 14, 2012 (submitting in advance)

Minutes were approved as submitted.

### III. Community Input

None to report

### IV. Administrator's report

Tom reported that the first 6 days of school have gone really well due to the Catalyst MS staff putting in the time to plan this summer. Good feedback has come in from parents. A new aide was hired and seems a very good fit for the Catalyst style of teaching and learning. Tom reported many great positive comments for the beginning of Catalyst MS from the diverse seating for students to the use of ALEX for the math programming.

### V. Committee reports

Planning Committee- Sandy reported that she is planning on keeping up a blog to keep communication going between Catalyst school and homes. She also reported that planning happens on a daily basis and is glad for the flexibility that the school offers for students and teachers alike.

### VI. Old Business and Discussion Items

#### a. Open House, Ribbon Cutting, and the first week of school recap

All went well. First week recap above.

#### b. Change of monthly meeting time

The board unanimously approved a meeting start time of 5 pm.

#### c. Review of submitted committee membership forms

The board reviewed the sheets that parents signed up for committees on during open house. The board discussed actions needed for committee formation and how we will work for more members. Candie will be emailing all parents who signed up at open house to maintain contact.

#### d. Creation of a surrogate board member position to ensure a quorum.

Jack brought a copy of possible verbiage for the by-laws. It stated:

Board members who must miss a meeting may nominate a surrogate member to take their place at that meeting so long as the nomination is made at least three days before the meeting and is approved by a majority of the governance board. The governance board may maintain a list of pre-approved surrogates for this purpose.

The board will discuss adding such language to our by-laws at the next meeting.

## VII. New Business

Amy introduced a project through Food For Freedom of Fond du Lac County that was targeting charter schools as a project based learning opportunity. It was brought for information for the teacher to use as they see fit.

Next meeting is Tuesday, October 9, 2012 at 5 pm

## VIII. Evaluation of Meeting

The new conference room was great. We changed our meeting time. The continue committee discussions were good to keep our school solid in the future.

## IX. Adjourn

The meeting was adjourned at 5:47 pm