

## Governance Board Meeting Minutes

December 11, 2012

Location: Ripon Middle School

Catalyst Conference Room

Attendees: Sandy Wisneski  
Tom Hoh  
Candie Baker  
Adam Mielke  
Jean Rigden  
Tim Scottberg  
Jack Christ

Absent: Amy Pollesch

### I. Call to order

Adam called the meeting to order at 4:32 pm

#### a. Affirmation of open session

### II. Review and approval of minutes of November 13, 2012 (submitting in advance)

Minutes were approved as submitted.

### III. Community Input – none to report

### IV. Administrator's report

Tom has chosen to use a grant writer to help with writing the Implementation Renewal Grant or phase III. Kevin DeKramer will be assisting with writing the grant as before. We are in the information gathering phase.

### V. Committee reports

Planning Committee- the specialist staff and Catalyst Middle School staff have been working on the possibility of offering choices for the classes of PE, Art and Tech Ed.

### VI. Old Business and Discussion Items

#### a. Review of Summer School Proposal and Promotion/Retention Policy

Current copy of proposal submitted with agenda

The board discussed adding language to include students with IEPs or 504 plan and meeting their specific goals. Discussion also included adding what would happen if a student chooses not to attend summer school including a clause to allow a student the option to reapply to the board.

#### b. Compilation of our Committee Expectations and Needs

Adam handed out some example sheets outlining different committees and their purposes. The board developed a committee purpose sheet to hand

out at our first committee meeting. It is scheduled for Tuesday, January 8<sup>th</sup> at 5:30 pm.

## VII. New Business

### a. Sections of classes for 2013-2014

There was discussion on the number of students possibly coming to Catalyst Charter Middle School from Quest Charter School. The board will need to decide on possible section numbers in the near future.

### b. January is the month for Public Relations – the staff will choose the public relation nights for January so the Community Relations Committee can help with the events

### c. Charter School Governance Board Community

Adam discussed the possibility of a governance board network, consortium, list-serv or email list.

Next meeting is Tuesday, January 8, 2012 at 4:30 pm

## VIII. Evaluation of Meeting

The board felt the creation of our committee purpose sheet was a good move.

## IX. Adjourn

The meeting was adjourned at 6:15 pm