

Lumen Governance Board Regular Meeting
January 20, 2014 at 5:00 P.M.
Lumen Charter High School - Room 179



Education is not the filling of a pail, but the lighting of a fire.
~ William Butler Yeats

AGENDA AND MINUTES

Present: Jeanne Williams, Linda Kinziger, Paula Hageman, Deano Pape, Adam Jacobi, and Dan Tjernagel

- I. Call to order
 - A. Roll call
 - B. Affirmation of public notice
 - C. Statement of the Lumen Charter High School vision
- II. Recognition
- III. Public Comments
 - A. Written communications
 - B. Visitors forumSpeakers may address the Board for up to three minutes only on agenda items.
- IV. Special Presentations
 - A. Update on 2014-2015
- V. Adoption of Agenda
- VI. Possible Action Items
 - A. Old Business
 1. Review November 18 Meeting Minutes
 2. Focus on the three identified action items:

Action Item #1 - The group would encourage the Lumen faculty to come up with a prioritized list for the Board to help us get started with whatever grants or fundraisers are appropriate to that targeted need. What are the priorities for staff development? What much does it cost to sustain this?

Action Item #2 - The Board members should begin work on a calendar that addresses grants that could apply and members should consider individuals and organizations who might be willing to partner for specific purposes.

Action Item #3 - The Board should then decide upon a fundraiser(s) that are appropriate for the goal(s).

- B. New Business
 1. Continuation of Action Steps as highlighted in the November minutes and Old Business above.
 2. We discussed utilizing the project showcase night and/or parent survey to encourage support and involvement from parents/families.
 3. We discussed grants that we have pursued and could pursue.
 4. We talked about finding a parent interested in grant writing and/or a staff member like Kat Griffith. Having multiple people aware of or looking for grants is helpful, even if only a select person or two would be involved in actually writing grants.

5. Linda addressed the needs as requested by the governance board at the November meeting. Here is a summary of our discussion. **See Appendix A at the end of the minutes for the detailed information from Lumen faculty.**
 - i. Priority #1 – Summer R & D/Professional Development
 1. Approximately \$2,500 would cover 6 teachers having three days of R & D time over the summer.
 - ii. Priority #2 – Summer training(s) regarding research and/or writing for Lumen faculty.
 - iii. Priority #3 – Technology that stays cutting edge and does something different from RHS as in the past. This also relates to the ongoing district conversation about a replacement cycle.
 - iv. Priority #4 – ALEKS software, but how this type of thing is funded in the district in the future will probably change anyway.
 - v. Priority #5 – Special projects and events fund. For example, Lumen attended a high-ropes team-building event. The aqua-ponics project involved a little financial assistance for any student who might have needed it.
 - vi. Adding books to the reader’s workshop library is another special project we would like to fund and continue to grow for the benefit of students.
6. The incoming freshman Lumen class appears to be about 23 students at this point, but this could certainly change.
7. We discussed some of the future enrollment scenarios, family choice, students who change their minds, and some of the differences K-8 vs. 9-12 when it comes to being able to honor family school choices.
8. Fundraising needs to be a critical part of what this group does, however, this can be a challenge—both in terms of fundraising fatigue and the resources available in a community like ours.
9. Suggested action:
 - i. Approach Alliance about a partnership
 - ii. Talk with Lumen students about fundraising ideas, involvement, ownership, etc.

VII. Informational Reports – None planned.

- A. Committee Report
- B. Principal Report
- C. Treasurer Report
- D. President Report
- E. Teacher and/or Student Report

VIII. Advance Planning

- A. Future meeting dates - proposed monthly meeting approach; Other ideas?
 1. February 17, 2014
 2. **February 25, 2014 Project Showcase Night at the HS (6:00 – 7:15 P.M.)**
 3. March 17, 2014
 4. April 21, 2014 (?)
 5. May 19, 2014
- B. Suggested agenda items
 1. Establishment of Sustainability Committee
 2. Officer election

IX. Adjournment - We adjourned at about 6:10 P.M.

NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

See Appendix A on next page.

Lumen Governance Board Meeting Minutes **Appendix A** - January 20, 2014

Needs of Lumen

1. Summer R & D to put together seminars and other curriculum. (If this could come from the district R&D fund then it doesn't need to be here.) - Every summer this needs to be done.

- As far as PD goes, I think our best shot is to get some summer R&D time. Summer R&D time is pretty cheap and we can kind of drive our own bus, so to speak. (6 staff - minimum of 3 days each @ \$133+ per day \$2394 + fringe (required))

2a. PD on new/key areas or areas we see fit. #1 Priority: Teaching Research Methods and Skills (The other 3 charters have had PD pertaining to this and have spoken in favor of the benefits. It would be ideal for us to do that for two reasons: a) our kids need to be better researchers, and b) this is a gap that must be addressed at our level. One way to get some PD is to go to Charter Network meetings (James Lewicki et al) -- and I'd vote we ask the charter network to do some summer meetings where subs won't be required. - This should be done this summer - not ongoing. (6 staff - minimum of 3 days each @ \$104+ per day \$1872 + fringe (required) plus the cost for the trainer \$??)

2b. We will continue to need training with Renee for writing so that we continue to improve our approach in Lumen. (this could be part of the 3 days in 2a.)

3. Technology to stay cutting edge, our cameras and editing computers will need enhancement/replacement in the future as well as other tech that comes along. (Replacement or added student computers 20 computers at \$600 each = \$12000, editing computers replace 1 every other year \$2600, other tech as introduced for classrooms \$??).

4. Money for ALEKS licenses that need to be renewed yearly unless the school budget allows for that (if that is the direction we continue with math ed). (\$45 per student for a year long license. Currently 45 students. \$2025 per year.)

5. Money in a "slush fund" for projects, team building, field trips, miscellaneous (we currently have Webster grants but they will not continue to be our sole supporter). (\$1-2,000 each year, could be less or more depending on the activities and enrollment)

6. Money for a trickle of new books for the Reading Workshop as student interests dictate. (any amount is good but would like to see \$500 per year)