



Catalyst Middle School is devoted to building a community of independent learners through thinking, creating, and collaborating for the future.

Governance Board Agenda

Tuesday, November 14, 2017

Location: Catalyst Middle School Conference Room

- I. 5:00 pm Call to order
 - a. Affirmation of open session in accordance with WI Statute 19.84
- II. 5:05 pm Approval of minutes from previous meeting (October 10, 2017): **Shelly 1st, Nicole 2nd - In attendance: Rick, Sandy, Julie, Shelly, Candie, Renee, Nicole, Amy Pollesch, Gary Rodman**
- III. 5:10 pm Community input: **Sandy shared a letter that was sent to Dr. Whitrock from a 6th grade Catalyst parent stating many positives regarding showcase night**
- IV. 5:15 pm Administrator's report
- V. 5:25 pm Committee reports
 - a. Policy and Planning: **Josh has returned from leave. Catalyst staff is back to full staff**
 - b. Community Relations
 - c. Sustainability-**Showcase baskets raised shy of \$300. Funds will be set aside until Catalyst teachers have a specific classroom or project need or field trip**
- VI. 5:35 pm Old business & discussion items
 - a. Discuss Community Opportunities for Catalyst School and Students
 - Diverse Options: **Julie Johnson will follow up with Al Schrader and report at next meeting. (Review Julie's notes from her discussion with Al for next meeting. Notes follow this meeting Agenda/Notes)**
 - Amy Pollesch and opportunities with Feeding America: **See Attached notes from Julie Johnson - In addition: Board decided that we feel that is a need in Ripon and we should go forward with program this Spring if possible. Candie will notify Amy Pollesch that we want**



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to do this program. Candie will follow up with Kiwanis (Builders Club Kids, Key Club, and Circle K). Nicole and Shelly will work together to reach out to community for financial support.

b. Project Showcase Night - from November 9, 2017

- How did the night go? **Great turnout. As stated above, Showcase baskets raised shy of \$300. Funds will be set aside until Catalyst teachers have a specific classroom or project need or field trip**
- **Next showcase is Feb 8, 2018. Plan is to fundraise with sale of cookies and hot coco.**
- **May showcase will have baskets again for fundraising.**

c. Committees and Open Meeting Laws: **Discussion on what “qualifies” a meeting for Open Meeting Laws. To avoid issues, all special event committees should be referred to as “Team” or “Planning Groups”. Also Gary Rodman stated that discussions policies or anything that needs a vote should not be discussed over email. This practice could lead into a Rolling Quorum.**

Candie will reach out to Dr Whitrock regarding clarification or possible changes that may be needed to our bi-laws

- | | | |
|-------|---------|---|
| VIII. | 5:50 pm | New business |
| IX. | 6:00 pm | Evaluation of meeting: Excellent |
| X. | 6:05 pm | Adjourn 5:56 pm |



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Feeding America Notes

Fall 2017

Board needs to want to do it because it is a lot of work.

Families fed in the past – 400-500 families

Approximately 15000 lbs of food give out

(Cereal light vs meat heavy)

Past Feeding America's-Fall and Spring of 2014 and 2015

Spring is smaller than the fall feedings

Amy calls Feeding America with date and time and # of families, food is based on their inventory at the time. Usually send canned items (soup, vegetables), snack (crackers, chips), breakfast (oatmeal, cereal), breakfast bar, juice item, bread, meat. Meat 2-5 frozen items/family. Fresh produce (apples, potatoes) we will need to break down into ex: 6 apples/family because usually come in big bags. (15 lb bag x 30 bags)

Truck unloads and takes pallets back

Date and Location:

April 25 or May 2, 2018

Ingalls Field Parking lot – both areas

If it rains? Willmore Center?



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Volunteers info:

ConAgra – 45-60 volunteers in the past, supplied bags as well, Margaret Soda did all of this organizing

Need 30 volunteers at one time minimum

Catalyst Board

Catalyst students-pair up with the volunteers, they are in front of tables handing out the bags
volunteers give them for the families and say thank you for coming. Liability issue – students no handling
of food outside of school grounds

Ripon College Students (LaPerish Barnes-RC Community outreach contact)

Rotary

Kiwanis

Lumen Council

2 – 3 hour shifts or 4-1 ½ hour shifts (3 hour shifts would be best)

30 volunteers per hour shift needed

10:30-1:30 and 1-4 – first shift worker explains duties to second shift worker at 1-1:30pm

Volunteers: remind volunteers to find first shift worker to get directions for continuing the handing out
of food.

Itinerary: (families start lining up at 11:30 am) (around the block)

10-11 am Truck Arrival

11-1:30 pm Prep, organize/pack bags

1:30 pm Line ready to receive

2-4 pm Distribute food to families-may need helpers to carry bags to car

Note: last 15 minutes disabled families drive up to get food.



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Need:

Advertising

Possibly B104.7

Binder for # families fed and # in family

Parking lot plan for food drop from truck

Paper Bags – 2500 (campaign or purchase)

Connection to get bags? Alliance Laundry, Smuckers, (500 donation?)

Catalyst Bag Campaign, Business solicitation of bags, recyclable with logo are options as well

Tshirts – approximately 60-75

Grocery Carts

Cardboard disposal

15 banquet tables-put in “L” shape to put bags on in case it rains

Discussions taking place:

Alliance Laundry with Jessica Stollfuss, Diane Shady in HR and donations committee

Volunteered in Appleton’s Feeding America to organize canned foods

Will meet and get back to Julie

Jessica S number is 748.4327

B104.7 – mentioned it to Marty S regarding the possible dates and Julie will reach out when it gets closer to the actual date.

Questions to be answered:

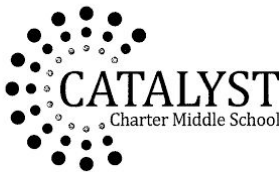
Feeding America – out of Appleton or Milwaukee?

April 25 or May 2? Finals in the evening on May 2



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Feed America!



What:

- . Free Groceries For You!
- . ConAgra Foods & Feed America has teamed up with Catalyst/RMS to provide food for ANYONE who needs it!



Where/When:

- . Wed., Sept. 23rd 2-4pm
- . Catalyst/RMS
- . 651 Metomen St., Ripon, WI

Who:

- . You...and it's free!





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Feeding Ripon

Sponsored by: Feeding America, Con Agra Foods, Ripon Middle School & Catalyst Charter School and Ripon's Community Food Pantry

Goal: Raise awareness that the food pantry is here to help families in need with food and to encourage our youth to visit the food pantry this summer if there home pantries are bare and Mom & Dad are at work.

Event: A semi-load full of FREE food (15 pallets) was delivered to Ripon Middle schools parking lot Wed. April 30th to be given out to ANY individual that would feel blessed by receiving a few free bags of groceries that were handed out by the above sponsor volunteers.

Facts: In 23 minutes... 120 families had received food

A total of 407 families/ households were helped

869 Adults

553 children

1422 total individuals

"Childhood hunger is an unacceptable reality. It is our mission to raise awareness and put an end to this crisis. Our Community is to richly blessed with amazing resources to allow children to be without a basic need like food." Amy Pollesch

*Fall 2014
#15*

*(520
families)*

Spring 2015

407 fam.

869 adults

553 child.

1422 total indiv.

Fall 2015

497 fam.

989 adults

708 child.

1697 Total Indiv.



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Diverse Options

748.6387

Diverse Options has a variety of activities and opportunities to teach the Catalyst students. An Example given: what it takes to go to work; the skills necessary. Diverse Options has staff resources to put different things together depending upon what Catalyst teachers and/or students want to learn. Can continue to build on these different learning topics; topics are unlimited. Start with 1 time a month and see if it can progress to more times a month. I told AI it would/could be about 12 students for approximately 45 minute learning period.

AI is willing to come to one of our meetings if we feel that is necessary.

AI will get back to me regarding best day of the week and time.