

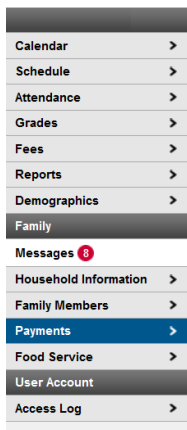
Ripon Area School District ONLINE LUNCH PAYMENT DIRECTIONS

Families now have the option of making online payments toward their child's food service account. No more forgotten money left on the table or in a backpack, no more lost checks, no more overlooked emails or reminder letters. With the following steps, you'll be on track to monitoring your family accounts in no time.

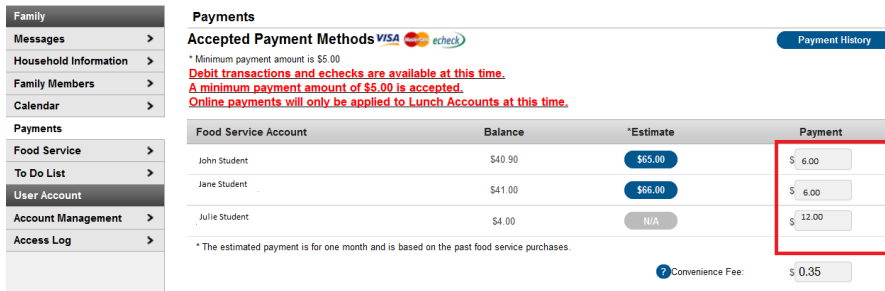
All users will need to have an Infinite Campus login and password prior to making any payments. If you do not have one, or have forgotten your information, please contact your child's school secretary or call Britnie Meyer at the Administrative Services Center at 920-748-4600.



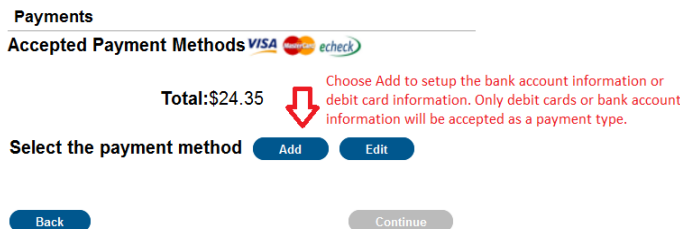
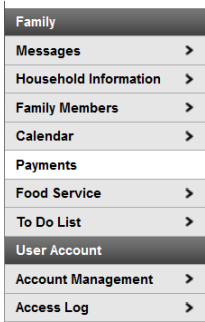
Go to www.ripn.k12.wi.us and click on the Infinite Campus Family icon in the upper right-hand corner.



Enter your login and password information. You may be asked to enter a security code the very first time you access your family account. After logging in, choose Payments.



Key in the payment amounts for each child and click Continue. You will be prompted to set up your banking information after you have clicked the Continue button.



To set up your payment information, choose the Add button.

Add Payment Method

Billing Information
 Name: (required) Tera Student
 Address: (required) 1000 Watson St
 City: (required) Ripon
 State / Zip: (required) WI / 54971

Account Type
 Checking Savings Credit/Debit Card

Routing Number: 011111111
 Account Number: 22222222

Enter your bank account information or your debit card information and select Save

Back to Payments Save

Enter your personal information and your checking, savings, or credit/debit account information and click Save. Multiple accounts may be added.

Payments

Accepted Payment Methods

Total: \$ 24.35

Select the payment method

echeck *2222 - Checking *2518

Once the payment methods have been setup they will automatically appear for your choice by choosing the radio button next to the payment method that you would like to use. Then select the Continue button.

Back Continue

Once the payment methods are set up, choose the one you'd like to use and click Continue.

Payments

Confirmation
 Please confirm your payment choices and payment type.

Food Service Account	Account	Payment
Tera Student	5093	\$ 24.00

Convenience Fee: \$0.35
 Total: \$ 24.35

Payment Method: echeck *2222 - Checking
 Receipt email address:

Back Make Payment

Confirm the information and select Make Payment.

Verify that the information entered is correct. Enter in an email address if you'd like to receive a receipt and click Make Payment.

Payments

Accepted Payment Methods

Add Payment Method

Please Confirm the Following Information

Name: Tera Student
 Address: 1000 Watson St
 City: Ripon
 State / Zip: WI / 54971
 Account Type: Checking
 Routing Number: 075000051
 Account Number: 22222222

Confirm the information that was entered by selecting Save again

Back Save

If all of your payment information is correct, select Save.

Payment Receipt

Your payment is complete. Please print this receipt for your records.
 Date: 3/12/2014 8:24 AM
 Reference #: 74877089

Food Service Account	Account	Payment
Tera Student	5093	\$24.00

Payment Method: echeck *2222 - Checking
 Convenience Fee: \$0.35
 Total: \$24.35

Thank you for your lunch account payment to the Ripon Area School District.

Back To Payments Print

A receipt window will appear after your payment is processed. You may choose the Print button if you'd like a paper receipt.