

RIPON AREA SCHOOL DISTRICT

Access to Students Application Form

(Distribution of material and/or student participation in non-school sponsored activities)

Please complete the middle section of the form. Return the form to the District Office with an exact copy of material to be distributed, picked up, read aloud (including announcements), or posted.

Note: If approved for distribution, handout materials are to be duplicated and provided in pre-counted classroom/homeroom packets by the outside agency. The room counts by building are available from the District Office.

Name of Applicant:	Company (if applicable):
Address:	
Phone:	Email:
Date of Desired Distribution:	Grade Level(s):
Purpose of fund raising, advertising or promotional activity:	
Desired method of involvement (check all that apply):	
<input type="checkbox"/> Teacher Handout <input type="checkbox"/> Central School Pick-up <input type="checkbox"/> Bulletin Board Posting <input type="checkbox"/> Direct Student Participation* <i>(describe in the space to the right what activities the students are to be involved in doing)</i>	*Description of Direct Student Participation:

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### Administrator Decision

- Request Approved
- Request Denied (reason[s] for denial): \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

\_\_\_\_\_

Superintendent Date

- Forms Processing:**
- Applicant contacted with results
  - Original maintained at District Office
  - School(s) notified

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The Board of Education, or its designee, may authorize the approval of access to students for fundraising, advertising, or promotional efforts:

1. of school sponsored club activities which have been approved in advance by the building principal, or
2. that have direct benefits to the students and/or educational program (not for primary purpose of supporting the financial or commercial gain of an individual or organization), and
3. where there is not more than incidental or courtesy recognition of a specific brand, vendor, or organization, and
4. which deal with any political issues only serving to inform or demonstrate the workings of the democratic process in an evenhanded and nonpartisan manner, and
5. that do not reduce the instructional program or the time and resources required of certificated or classified district employees, and
6. that are preceded by completion of an application form by the sponsoring individual or organization. The Board of Education, or its administrative designee, reserves the right to determine the specific form of dissemination (posting, central location, pick-up, daily announcement, or teacher handout), which will be used for approved activities.

Any request that fails to fully meet one or more of the criteria identified above as 2, 3, 4, 5, or 6 may be subject to disapproval.