Frequently Asked Transportation Questions

Many parents have questions about the bus transportation service available for students living in the Ripon Area School District. This is meant to address the most common questions.

What transportation options are available for my child attending preschool, Barlow Park/Journey, or Murray Park/Quest?
- Any home within the Ripon Area School District that is beyond the city limits.
- Any homes in the city limits but are subjected to an “unusual hazard” area (as determined by the school board) while walking to school.
- Students with an Individual Education Plan (IEP) that requires transportation.
- A licensed daycare that the student is attending.
- Any of the shuttle site locations.

What transportation options are available for my child attending Ripon Middle/Catalyst or Ripon High/Lumen?
- Any home within the Ripon Area School District that is beyond the city limits.
- Any homes in the city limits but are subjected to an “unusual hazard” area (as determined by the school board) while walking to school.
- Students with an Individual Education Plan (IEP) that requires transportation.
- No shuttle sites are available for morning pick up
- Barlow Park and Murray Park are the only available shuttle sites for after school drop-off.

What are the shuttle site locations?
- All school shuttle bus boarding locations will be supervised by a school district employee.
  - Ceresco Park
  - Barlow Park Elementary School
  - Corner of Hall Street and Spaulding Avenue
  - Murray Park Elementary School.

How will families be notified about the transportation information requested?
- Letters will be mailed out to families prior to the start of the school year notifying families of bus assignments. If you do not receive a bus letter please contact the district office.
- If a change is made, families will be notified via email or a phone call with the updated information.
- All transportation information can be viewed through the Infinite Campus Parent Portal.

What are the parent responsibilities?
- Parents have the responsibility to have students at the designated pick-up site before the bus arrives. Buses are not required to wait for students who are still in the house when the bus arrives. During very inclement weather, the bus will stop and wait a short time for the students to board the bus.
- Be home to meet your child when he/she returns from school.
- Teach your child that bus transportation is a privilege, which may be denied due to misbehavior. Assume financial responsibility for any acts of vandalism committed by your child.

Who do I contact?
- If you would like to request new transportation or changes to current route please contact Britnie Meyer at meyerb@ripon.k12.wi.us or (920) 748-4600.
- If your child will not be riding the bus please contact Lamers Bus Company at (920) 745-2245 extension 12912.
TRANSPORTATION REQUEST FORM
(please note it can take up to two business days to process this request)

☐ New Student   ☐ Change   Effective Date: _____________

<table>
<thead>
<tr>
<th>STUDENT INFORMATION</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Name</td>
<td>Grade</td>
<td>School</td>
<td>Student ID</td>
<td></td>
</tr>
<tr>
<td>Parent/Guardians Name(s)</td>
<td>Mother’s Cell</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Father’s Cell</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Home Address</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mother’s Work</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Father’s Work</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daycare Address (if applicable)</td>
<td>Daycare Phone</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BEFORE SCHOOL PICK UP

☐ Requested from my residence
☐ Requested from my childcare provider
☐ Barlow Park Elementary/Journey
☐ Murray Park Elementary/Quest
☐ Ceresco Park
☐ Hall/Spaulding
☐ No busing needed

Notes:

For office use only:

Route Number:          Pick up Time:
Transfer Number:       Transfer Site:

AFTER SCHOOL DROP OFF

☐ Requested to my residence
☐ Requested to my childcare provider
☐ Barlow Park Elementary/Journey
☐ Murray Park Elementary/Quest
☐ Ceresco Park
☐ Hall/Spaulding
☐ No busing needed

Notes:

For office use only:

Route Number:          Drop off Time:
Transfer Number:       Transfer Site:

_________________   ____________________
Parent Signature                  Date